

**भा.कू.अनु.प.-भारतीय सोयाबीन अनुसन्धान संस्थान**  
**ICAR-Indian Institute of Soybean Research**  
**खंडवा रोड, इंदौर (म.प्र.)-452001**  
**Khandwa Road, Indore (M.P.)-452001**

File no. :I(16)/2020-21/Adm

Date: 18.09.2020

To,

All the Directors/ Project Director of ICAR Research Institute/ Project Directors/ NRCs/ ATARIs

Sub: Filling up 03 posts of Technical Assistant (T-3) Category-II (Functional Group –Field farm-2 and Lab technician -1) Group C Level-5 (as per 7<sup>th</sup> CPC pay matrix) on inter-institutional transfer basis at ICAR-IISR, Indore)

Sir/Madam.

In compliance of inter Institutional Transfer Policy for Technical staff issued vide Council's letter F.No. TS-TS-19(01)/2020-Estt.IV dated 19.03.2020, it is proposed to fill up the following posts in Technical Category vacant at this Institute on permanent absorption basis. The Particulars of the vacant post and eligibility for applying are detailed below:

S.No.	Name of the post with Functional Group and Place of posting	Total No. of Posts & quota	Eligibility Criteria
01	Technical Assistant (Field/ farm)	03 posts UR-1 SC-1 OBC-1	Applicants holding analogues post with 05 years of regular service as Technical Assistant (Field Farm) Cat. II in any of the ICAR Units and belonging to the same category of the roster point of DR post. (Level 5 of pay matrix of 7CPC)
02	Technical Assistant (Lab Technician)		Applicants holding analogues post with 05 years of regular service as Technical Assistant (Lab Technician) Cat. II in any of the ICAR Units and belonging to the same category of the roster point of DR post. (Level 5 of pay matrix of 7CPC)

The item Nos. XI to XIV of the Inter Institutional Transfer Policy for technical staff issued vide Council's letter F.No. TS-19(01)/2020-Estt.IV, dated 19.03.2020, shall be strictly followed.

It is requested that the above vacancies may be circulated amongst the eligible and desirous candidates working at your Institute/ Regional stations/ KVKs. Application of those candidates who fulfill the requisite eligible conditions and can be relieved immediately in the event of their selection may kindly be forwarded to this Institute in the prescribed proforma which is enclosed herewith alongwith the following documents:

1. Initial appointment letters for the post of T-3 issued by their respective Institutes.
2. APAR/ CR dossiers for the last five years (2014-15 to 2018-19)
3. Necessary certificate if applied on medical, working spouse grounds as per council's letter dated 19.03.2020
4. Caste Certificate of the applicant belonging to SC/ST/OBC.

A certificate to the effect that no disciplinary / vigilance case is pending and /or being contemplated against the candidate may also be forwarded alongwith the application. Incomplete application or those received after the prescribed due date or without APAR/ CR dossiers/ vigilance clearance certificate will not be considered.

Advance copy of application should be submitted within 15 days from the date of issue of this circular and applications duly forwarded through proper channel must reach by 9<sup>th</sup> October, 2020 to this Institute.

Yours faithfully,

मनीज श्रीवास्तव  
19/09/2020  
Head of Office

Encl.: As above.

Copy to:

1. The Director (Admn), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi-110001.
2. The Deputy Secretary (TS), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi-110001.
3. I/c AKMU to put on Institute website and E-Office Notice Board.
4. PD, DKMA for uploading on ICAR website/ E-Office Notice Board of ICAR.

**APPLICATION PROFORMA FOR TECHNICAL ASSISTANT (T-3) CATEGORY-II (FUNCTIONAL GROUP FIELD FARM & LAB TECHNICIAN) AT ICAR-INDIAN INSTITUTE OF SOYBEAN RESEARCH (ON INTER-INSTITUTIONAL TRANSFER BASIS):**

1	Name of the applicant & (FMS No.)	
	Father's/Husband's Name	
2	Gender: Male/Female	
3	Date of Birth & Age	
4	Name of ICAR Institute where applicant is working at present	
5	Name of the post, category & functional group to which initially appointed with date Present post held on regular basis with date of assessment promotion	
6	Date of confirmation/post held substantively	
7	Nature of duties performed (in brief)	
8	Educational Qualification (Subjects studied at graduation level should be clearly mentioned)	Graduation Degree & Subject(s) Studied- Post Graduation - Other, if any -
9	Whether belongs to UR/SC/ST/OBC/ Physically handicapped & selected under with category (UR/SC/ST/OBC/PH)	
10	Email Address (preferably ICAR email ID i.e @icar.gov.in) and Mobile No.	
11	Reason for transfer: (Pl. Specify- Max 100 words and attach necessary documents, if any) A. Spouse ground (Whether employed in State Gov./Central Gov./PSUS. If yes, please attach copy of self attested ID proof issued by the department where spouse is working). B. Medical ground (Self or any family members: Family as defined under CGHS/CS (MA) rules). C. Other (Give details)	

I do hereby declare that the particulars furnished by me are correct to the best of my knowledge and belief.

(Signature of the applicant)

Date: -----

It is certified that particulars furnished above have been verified from the service book and found correct and no disciplinary case is either pending or being contemplated against the official

Signature of the Head of Office  
(With Stamp)